

Floodplain Management

Kevin Wegener, COA Floodplain Administrator

Function	Sub Function	Position (Title) Responsible for Managing and Implementing Sub Function	Data Systems Utilized	Dept. with Primary Responsibility	Cross Departmental Coordination (Department)	Inner Departmental Coordination (Group/Division)	Individuals with Notable Responsibility	Current Status	Known Gaps	Notes
Tracking CLOMRs & LOMRs	Receive CLOMR and LOMCs requests, log into AMANDA, track comments (UDFCD), and review for completeness	Floodplain Administrator, City Engineer (Kevin Wegener)	AMANDA, ArcGIS	PW	N/A	N/A	Associate City Engineer, Plans Review Section (Bill McCormick)	<input checked="" type="checkbox"/> Functioning as Needed <input type="checkbox"/> Needs Improvement <input type="checkbox"/> Needs Further Study		JV: Source and level-of-service columns have been hidden, Known Gaps column should be hidden or deleted as well after Gap Analysis Tech Memo is vetted.
Pond Certifications	Certify Pond Design and Construction with PM	Associate City Engineer, Plans Review Section (Bill McCormick)	AMANDA	PW	AW	Public Improvements Inspections (PII)	Associate City Engineer, Plans Review Section (Bill McCormick)	<input type="checkbox"/> Functioning as Needed <input checked="" type="checkbox"/> Needs Improvement <input type="checkbox"/> Needs Further Study		GVM: This item needs to be coordinated with the Regulatory Function Matrix and Gaps
Floodplain Determination	Check floodplain status at building permit application or per special request	Floodplain Administrator, City Engineer (Kevin Wegener)	FEMA Floodplain Maps, FIS (PW hard copies)	PW	N/A	N/A	Associate City Engineer, Plans Review Section (Bill McCormick)	<input type="checkbox"/> Functioning as Needed <input checked="" type="checkbox"/> Needs Improvement <input type="checkbox"/> Needs Further Study	An electronic process for tracking floodplain determinations needs to be set forth and responsibility/accountability established	Include FHADs, FEMA Studies and Other Studies, JV: Bill M. may have comments regarding the remaining gaps that will come in on the Gap Analysis Tech Memo which could change the 'Current Status' field from Needs Improvement to Functioning as Needed or Needs Further Study.
Elevation Certificates	Review Certificates and Track Approvals	Floodplain Administrator, City Engineer (Kevin Wegener)	N/A	PW	N/A	N/A	Associate City Engineer, Plans Review Section (Bill McCormick)	<input type="checkbox"/> Functioning as Needed <input checked="" type="checkbox"/> Needs Improvement <input type="checkbox"/> Needs Further Study	Current Gaps include lack of an electronic filing system for elevation certificates (currently hard copy only), and no documented process exists for checking new floodplain delineations to determine where new elevation certificates are needed for properties that have been added to the floodplain	In the past when Dfirms have placed properties into the floodplain there have been approximately 500-1000 elevation certificates prepared by the City on behalf of property owners.
Flood Response Plan	Coordinate Flood Response Plan with Fire Dept and FEMA	City Engineer (Kevin Wegener)	N/A	Emergency Operations Center (EOC)	EOC, AW	N/A	Special Projects Managers (Jim Brown, Steve Clark), Associate City Engineer, Plans Review Section (Bill McCormick)	<input checked="" type="checkbox"/> Functioning as Needed <input type="checkbox"/> Needs Improvement <input type="checkbox"/> Needs Further Study		GVM: This item needs to be checked versus the City's emergency response plan for gaps and possibly discussed with Joe McCleary
Information Management	Provide floodplain and drainage related documents	Associate City Engineer, Plans Review Section (Bill McCormick)	Oracle, UDFCD Web Map, COA Website	PW	AW Engineering	PW Engineering	Senior Engineer (Craig Perl)	<input type="checkbox"/> Functioning as Needed <input checked="" type="checkbox"/> Needs Improvement <input type="checkbox"/> Needs Further Study	Documents for individual properties are hard to find on the City's primary website. This should be rectified. The system needs to be updated as currently documents after 1998 may be in the system, but previous documents are not. See also items above for other data related gaps.	O&M
CRS- Community Rating System	Verify FEMA CRS-Community Rating System	Manager of Water Operations and Maintenance (Tom Ries)	N/A	PW	AW Operations	N/A	Manager of Water Operations and Maintenance (Tom Ries), Stormwater Superintendent (Joe McCleary), Associate City Engineer, Plans Review Section (Bill McCormick)	<input checked="" type="checkbox"/> Functioning as Needed <input type="checkbox"/> Needs Improvement <input type="checkbox"/> Needs Further Study		Suggested Addition by TAC